Color Powder Coating Mfg. Inc.

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Employment form for internal use only

Date of completion _____

YYYY / MM / DD

Dear Sir/Madam

Thank you for your interest in employment with our company. Based on the company statute, please fill out the employment questionnaire. The company undertakes to treat the data confidentially and for internal use only.

PERSONAL DATA*

Name: _____ **Surname:** _____

Date of birth: _____ Gander: _____SIN _____

YYYY / MM / DD

Place of birth: _____Country: _____Citizenship: _____

Personal status: SINGLE MARRIED

Phone number: (_____) _____ Email: _____

What status do you have in the country where you want to get employed?

Be precise when stating the date.

- **A. VISITOR VISA valid until date** |_____| |_____| |_____|
  YYYY MM DD
- **B. STUDY VISA valid until date** |_____| |_____| |_____|
  YYYY MM DD
- **C. WORK VISA valid until date** |_____| |_____| |_____|
  YYYY MM DD
- **D. TEMPRORARY RESIDENCE VISA** |_____| |_____| |_____|
  YYYY MM DD
- **E. PERMANENT RESIDENCE** _____

You have driver's license: **yes** **no** ***(Mark appropriately)***

Residential address:

Street name: _____ House number: _____

City: _____ Postal code: _____

Province: _____ Country: _____

I AM APPLYING FOR A JOB*

Position: _____

Employment in the country:

CANADA **USA** **CROATIA** ***(Mark appropriately)***

How did you find out about the open position?

_____

EDUCATION*

School name: _____Completed education |_____|
YYYY

University name: _____ Completed education |_____|
YYYY

Completed education in the country: _____
Title obtained: _____

FULL TIME STUDY / PART-TIME STUDY*

Name of school / University: _____
Address: _____
Acquired education after completing studies: _____
I will finish my studies: |_____| |_____|
YYYY MM

LANGUAGE PROFICIENCY *

Native language: _____

(Mark appropriately)

ENGLISH (written and spoken)	A1	A2	B1	B2	C1	C2
FRENCH (written and spoken)	A1	A2	B1	B2	C1	C2
GERMAN (written and spoken)	A1	A2	B1	B2	C1	C2
CROATIAN written and spoken)	A1	A2	B1	B2	C1	C2

THE OTHERS: _____

COMPUTER SKILLS*

Please rate your computer literacy from (1 to 5)

WORD	EXCEL	POWER POINT	SAGE	INTERNET
|____|	|____|	|_____|	|____|	|____|

Knowledge of others:
_____

WORK EXPERIENCE*

Company name Address / website	**Job position** (Content of part of duties and obligation)	**Period**
1.		|_____| |_____| **Year** **Month**
2.		|_____| |_____| **Year** **Month**
3.		|_____| |_____| **Year** **Month**
4.		|_____| |_____| **Year** **Month**

MEDICAL CONDITION*

Please describe if you suffer any chronic disease or you are allergic to certain substances.

_____

_____

OTHERS*

1.

Describe how see your contribution to the based on your experience.

2.

Which is your professional skills and are the most sovereign?

3.

What motivates you to do your best work?

4.

Do you like work in a group and offer help to your colleagues?

5.

What you want to achieve in your professional and development career in the next five years?

6.

What's is your experiences with your current company management?

7.

Provide the name and telephone numbers of person who can recommend you.

Name: _____Email/Ph. Number: _____

Name: _____Email/Ph. Number: _____

8.

When could you start working in our company?

Date: |_____| |_____| |_____|

YYYY **MM** **DD**

With my signature, I guarantee that the given information is true and I stand behind it with all responsibility.

Signature_____